

ADDENDUM No. 3

Date: 4 May 2026

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Subject: Addendum 3; RFT13463

Prospective Tenderers are advised of the following:

Question 1:

There are quite specific requirements for session numbers and times in the TOR to cover subject areas, particularly for the pre-course. Can we adjust or suggest changes to these to meet the learning objectives and phasing and introduction of different topics?

Answer 1:

Respondents to the RfT should provide their most effective solution to meeting the Learning Objectives, while covering the specific topics outline in Part B of the tender documents.

Question 2:

The TOR indicates tenderers should not contact government departments regarding their availability to be included in the program at this stage. Does the same apply for academics who could be included in the Canberra Roundtable? Or are tenderers expected to list academics they will invite to join the Roundtable?

Answer 2:

Responses should include as much information on all non-government personnel involved in delivering the program while keeping within the response page limit. The RfT restriction is only that tenderers are not to approach Australian Government agencies until after the tender outcome.

Question 3:

Can we assume a high level of English proficiency with all participants, or should accommodation be made in the budget to engage translators and interpreters?

Answer 3:

English is the working language of the Mekong River Commission. Translation and interpreting services, can be included in the reimbursable costs, if the respondent believes they will add value to the proposed program.

Question 4:

Is the pre-course A for 5 people (4 Directors and the CEO), and pre-course B for 4 emerging leaders (and two support staff)?

Answer 4:

Pre-course a – 4 Mekong River Commission Directors, MRC CEO and two MRC support staff

Pre-course b – 4 National Mekong Committee participants

Question 5:

Do all participants require mentors? If so, is it ok to allocate groups per mentor? Say 3 or 4 per mentor?

Answer 5:

As per Part B, the provider will provide monthly cohort-wide mentoring sessions (to all participants), supplemented by peer learning groups and targeted coaching support for senior participants (including MRC Directors). The targeted coaching sessions for the MRC directors is expected to be one-on-one.

Question 6:

The RFT mentions in Part B: Scope and Context (pg. 3), that there will be hybrid delivery in Vientiane, Laos & Virtual, but to do 5 x 120-minute sessions across one month and have a facilitator either travel for delivery or make the other regional MRC Directors travel to Laos would not offer value for money. We have assumed they will be in different locations, as the tender states that 'nominations will be facilitated through regional DFAT posts'.

Answer 6:

Phase 1 is hybrid and includes both virtual and in-person delivery in Vientiane for the MRC Directors cohort. Please refer to addendum 2.

Question 7:

Please confirm what the expectations are for hybrid delivery? Do they anticipate all the participants travelling to Vientiane, Laos or are they all based in Vientiane, Laos?

Answer 7:

Phase 1 is hybrid and includes both virtual and in-person delivery in Vientiane for the MRC Directors cohort. Please refer to addendum 2.

END OF ADDENDUM